*Board of Health*



Pamela R. Riggs, MPH

Health Commissioner

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*Sidney-Shelby County*

202 W. Poplar Street, Sidney, OH 45365

**Board of Health Meeting**

**September 21, 2022**

**7:00 PM**

**Reminder In-person location:** All Board Members and Concerned Citizens of Shelby County

City Administration Building,201 W. Poplar St., Sidney, Ohio 45365

**Please use the Corner Entrance door for this meeting**

**Public Participation *(Public request submitted to speak to BOH to be received by 05.12.2022 by 12N)***

Reference: 2021 *Public Participation Policy*

**BOH AGENDA R*ev 2***

1. **Call to Order / Roll Call**: **Time**: \_\_\_\_\_\_\_\_\_ AM / PM

Aaron M. Sargeant, DVM, PhD (AS) \_\_\_\_\_ Bill Ankney (BA) \_\_\_\_\_

Ted Holthaus, MBA, PAS (TH) Absent Luke Snider (LS) Absent

Matthew S. Vasko, MD (MV) \_\_\_\_\_

**Public**

Joe Moniaci \_\_\_\_\_

Sidney City Council Representative

1. **Review and Approve Agenda (***August 17, 2022****)*** Any Changes Yes No

1st \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Motion Passed Yes No

*Questions or Comments*

**IV. Approve BOH Meeting Minutes *(****August 17, 2022****)*:** Any Changes Yes No

1st \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Motion Passed Yes No

*Questions or Comments*

**V. Financial Reports: FYI** Kim DeLoye, Fiscal Officer, will be in attendance

1. **August 2022 Pay-In Totals**Total equals **$407,606.66**

*Motion to Accept and Approve Fund Report* as Provided*:* Motion Passed Yes No

1st \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Yearly 2022 Pay-In Totals** *(08.31,2022)* Total equals **$1,894,674.35**

*Motion to Accept and Approve Fund Report* as Provided*:* Motion Passed Yes No

1st \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **2022 Vouchers Paid** *(August 11 to September 16, 2022)* Total equals **$ Awaiting Info**

*Motion to Accept and Approve Payment(s)* as Provided*:* Motion Passed Yes No

1st \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **FYI - Health – 9004 (*Revenue & Expenses)*** Prepared 09.09.2022

*2020 Actual 2021Actual 2022 BOH Approved 2022 Revised 2022 Year-to-Date 2023 Preliminary*

1. **FYI - Ohio Auditor of State –** determined that an Independent Public Accountant (IPA) firm will be engaged to perform the engagements related to the Sidney-Shelby County Board of Health for the biennial fiscal period ending 12.31.2022 and the next two subsequent periods.

**VI. Environmental Health Report**

1. ***Order to Remain Vacant*** – Property Located at 744-746 N. Main Ave., Sidney, OH; - ATTN. Norman and Nicole Cromes Any Changes Yes No

*Motion to Accept and Approve Order to Remain Vacant* as Provided*:* Motion Passed Yes No

1st \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. ***Order to Remain Vacant*** – Property Located at 12108 Granville Ave., Minster, OH; - ATTN. Tonya Devilbiss

*Motion to Accept and Approve Order to Remain Vacant* as Provided*:* Any Changes Yes No

1st \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Motion Passed Yes No

1. ***Condemnation Order*** – Property Located at 10040 Thompson Schiff Rd., Sidney, OH – ATTN: Robin Laughlin and Gretchen Henry

*Motion to Accept and Approve Order for Condemnation* as Provided*:* Any Changes Yes No

1st \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Motion Passed Yes No

1. ***FYI – Retail Food Establishment (RFE) Licensing and Inspection Program Survey –*** begins 09.13.2022 at 9:30 AM

**VII. Public Health Nursing Report– Erica Lentz - Director of Nursing/Deputy Health Commissioner**

1. September 2022 - Nursing Division Report - *Refer to attachment*
2. Communicable Disease Report - *Refer to attachment*
3. Update on Hiring

**VIII. Human Resources Update – Tia Toner – Human Resources Manager**

1. Section 4 – Personnel Policy and Procedure Manual Any Changes Yes No

1st \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Motion Passed Yes No

1. Updates

**IX. Monthly Update(s) - Health Commissioner Updates – Pamela Riggs**

1. **FYI:**

**–** AOHC Fall Conference attendance (*09.14 – 09.16.2022*)

* Health Commissioner University (HCU) October 11-13, 2022

**–** Finance Training – AOHC (*11.29 – 11.30.2022*)

* September – *National Preparedness Month*

1. **BOH Holidays Adoption of 2023 – 2025 Calendar** *(September 21, 2022)* Changes Yes No

1st \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Motion Passed Yes No

1. **Annual Review of *Public Participation Policy*** *(September 21, 2022)*Changes Yes No

1st \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Motion Passed Yes No

1. **Annual Review of *Professional Staff Licensure Policy*** *(September 21, 2022)* Changes Yes No

1st \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Motion Passed Yes No

1. **Performance Management / QI Updates - *Documents***
2. **MonkeyPox:** A rare disease caused by infection with the monkeypox virus. Monkeypox virus is part of the same family of viruses as variola virus, the virus that causes smallpox. Monkeypox symptoms are similar to smallpox symptoms, but milder, and monkeypox is rarely fatal. Monkeypox is not related to chickenpox. Discovered in 1958 and first human case recorded in 1970. <https://www.cdc.gov/poxvirus/monkeypox/response/2022/index.html>
3. ***Examples* - BOH Trainings Available:**

### Public Health 3.0\* <https://sph.unc.edu/nciph/public-health-3-0/>

This online presentation describes the Public Health 3.0 which was first introduced in 2016 in a national report. Public Health 3.0 is a model that recognizes that building healthy communities in which everyone can thrive requires strategic collaborations with traditional and non-traditional partners and focusing on the needs of the community to advance health and achieve health equity through deliberate attention to health determinants.

* OABH <https://oabh.org/resources/>
* Michigan Public Health Training Center(Governance in Action for Public Health)

<https://www.eventbrite.com/e/governance-in-action-for-public-health-registration-2868145701#skip-heading>

* NACCHO University <https://www.pathlms.com/naccho>

EX: *Introduction to Ethical Decision Making* $0.00 <https://www.pathlms.com/naccho/courses/8997>

**X. Executive Session**: <https://codes.ohio.gov/ohio-administrative-code/rule-3358:17-1-04.2>

***Reminder:*** There are six (6) valid reasons for holding an executive session. The vote to go into executive sessions must be a roll call vote and the vote coming out must also be a roll call vote. *(ORC Section 121.22 Public Meetings) – See page 3 \*Provide Names of additional persons that may be asked to participate in Executive Session\**

**To Enter Into Executive Session Time**: \_\_\_\_\_\_\_\_\_ **PM**

The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing;

1st \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Motion Passed Yes No

|  |  |  |
| --- | --- | --- |
| ***Name*** | ***AYE*** | ***NAY*** |
| *Aaron Sargeant - President* |  |  |
| *Ted Holthaus – Vice President* |  |  |
| *Bill Ankney* |  |  |
| *Luke Snider* |  |  |
| *Matthew S. Vasko, MD* |  |  |

**To Enter Into Regular Session *(Leave Executive Session)*:**  **Time**: \_\_\_\_\_\_\_\_\_ **PM**

1st \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Motion Passed Yes No

|  |  |  |
| --- | --- | --- |
| ***Name*** | ***AYE*** | ***NAY*** |
| *Aaron Sargeant - President* |  |  |
| *Ted Holthaus – Vice President* |  | *-* |
| *Bill Ankney* |  |  |
| *Luke Snider* |  |  |
| *Matthew S. Vasko, MD* |  |  |

**XII. Meeting Conclusion:**

**XIII.Adjournment:**

Motion to Adjourn – *September 21, 2022* Meeting **Time**: \_\_\_\_\_\_\_\_\_ **PM**

1st \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Motion Passed Yes No

***Reminder*: Board of Health Training – 2.0 Continuing Education Credits required annually** (*December 31, 2022*)

***If you have any credits from 2021 – Please Turn In***

***Time to start collecting credits for 2022***

**REMINDER: Next Board of Health Meeting – October 19, 2022 at 7:00 p.m.**

**Location: Sidney City Building**

**201 W. Poplar St.**

**Sidney, Ohio 45365**

**Future Board of Health Meetings:**

November 16, 2022

December 21, 2022



***“Another fall, another turned page . . .”***

*By Wallace Stegner*