

SIDNEY-SHELBY COUNTY HEALTH DEPARTMENT ENVIRONMENTAL HEALTH DIVISION – LICENSE/PERMIT FEES
EFFECTIVE: 2023 LICENSING PERIOD/CALENDAR YEAR (revised 01/12/2023)

FOOD SAFETY PROGRAM

Less than 25,000 Sq. Ft.			25,000 Sq. Ft. and Over				
	(Total Fee)	(Local)	(State)	(Total Fee)	(Local)	(State)	
Level 1	\$ 278.00	\$250.00	\$28.00	Level 1	\$ 328.00	\$300.00	28.00
Level 2	328.00	300.00	28.00	Level 2	378.00	350.00	28.00
Level 3	478.00	450.00	28.00	Level 3	1078.00	1050.00	28.00
Level 4	578.00	550.00	28.00	Level 4	1128.00	1100.00	28.00

Due: March 1
Late Fee: 25% of local fee

Facility Layout & Equipment Review: 50.00/hour (minimum \$50 deposit)
Level One Food Safety Training Fee 0.00 (training only offered as required by OAC and for Shelby County licensed operations only)

	(Total Fee)	(Local)	(State)	Temporary	40.00 /day (not to exceed 5 consecutive days)
Mobile	\$ 278.00	\$250.00	28.00		
Vending	21.45	15.45	6.00		

BODY ART SERVICES ESTABLISHMENT

Body Art Services 325.00 Time-Limited Approval for a Specific Event 100.00 **Due: December 31**
Late Fee: 25%

SEWAGE TREATMENT SYSTEMS

HSTS/GWRS Application, Sections A & B	\$150.00	
HSTS/GWRS Application, Section C (Operation/Protection)	75.00	
HSTS/GWRS Installation Permit (New & Replacement)	349.00 (Local \$275/State \$74)	
HSTS/GWRS Alteration Permit	185.00 (Local \$150/State \$35)	
Sewer Line Permit	75.00	
Collector Tile Permit/Additional Lot	75.00/30.00	
Penalty for Installation without Permit	25% of permit fee	
Real Estate Evaluation	200.00	
HSTS Operational Permit Fee (Aeration Type 1 Year)	35.00	Penalty Fee: 25% of Unpaid Balance
HSTS Operational Permit Reinspection (Aeration Type 1 Year)	35.00	Penalty Fee: 25% of Unpaid Balance
HSTS Operational Permit Fee (5 Year)*	75.00	Penalty Fee: 25% of Unpaid Balance
<i>*(Primary fee with SSCHD inspection/evaluation, which includes administrative fee for permit renewal)</i>		
HSTS Operational Permit Fee (1 and 5 Year)*	25.00	Penalty Fee: 25% of Unpaid Balance
<i>*(Secondary administrative fee with "Demonstration of Maintenance" without SSCHD inspection/evaluation for permit renewal)</i>		
HSTS Operational Permit Reinspection (5 Year)	50.00	Penalty Fee: 25% of Unpaid Balance
HSTS Operational Permit Fee (1 and 5 Year)*	0.00 (there is no fee)	Penalty Fee: 25% of Unpaid Balance
<i>*(Fee with service contract with service provider registered with SSCHD)</i>		
Miscellaneous HSTS Inspection/Reinspection (Optional)	75.00	
Application for Variance	50.00	
HSTS Installer Registration	150.00	Penalty Fee: 25%
HSTS Service Provider Registration (Aeration Service Contractor)	150.00	Penalty Fee: 25%
Septage Hauler Annual Registration	150.00	Penalty Fee: 25%
Septage Hauler Vehicle Permit	30.00 each vehicle after first	
Land Survey Evaluation (Residential Lot)	150.00 per lot	
Land Survey Evaluation (Non-Residential Lots)	75.00 per survey	
Collection & Examination of Effluent Samples	50.00 plus lab fee	
Land Application of Septage Site Review/Evaluation	50.00 first site per hauler/25.00 each additional	

CAMPS

Number of Sites: 50 or fewer	\$510.00 (Local \$400.00/State \$110.00)	Due: April 30
More than 50	510.00 + \$6.00 for each site over 50 (Local \$400.00/State \$110.00)	Late Fee: 25% of local fee
Resident/Day Camps	80.00	
Temporary Park/Camp (not to exceed 7 consecutive days)		
50 or fewer sites	125.00 per event	
More than 50 sites	125.00 per event (plus \$0.50 per site over 50 sites)* *(not to exceed \$375.00 total fee per license)	

RABIES

Rabies specimen testing – non-suspect exposure	\$30.00
Rabies specimen testing – suspect exposure	0.00

SWIMMING POOLS

1 st Pool, Spa, or Special Use Pool	\$530.00 (Local \$450.00/State \$80.00)	Application due April 30
Additional Pool, Spa, or Special Use Pool	280.00 (Local \$225.00/State \$55.00)	Licensing period starts June 1 Late Fee: 25% of local fee

PRIVATE WATER SYSTEMS

	(Total Fee)	(Local)	(State)	(ODNR)
Single Family Dwelling	\$394.00 (includes water sample)	\$300.00	\$ 74.00	\$20.00
Non-Single Family Dwelling	444.00 (includes water sample)	350.00	74.00	20.00
Alteration Single Family	200.00 (includes water sample)	200.00	N/A	N/A
Alteration Non-Single Family	225.00 (includes water sample)	225.00	N/A	N/A
Water Hauler	100.00 1 st vehicle / \$25.00 each additional vehicle			
Sealing – Single Family	50.00	50.00	N/A	N/A
Sealing – Non-Single Family	50.00	50.00	N/A	N/A
Alteration or Installation before permit issued	25% of local fee			
Application for Variance	50.00	50.00	N/A	N/A
Construction of a Test Well	334.00	240.00	74.00	20.00
Conversion of a well not previously approved as a PWS-Single Family Dwellings	374.00	300.00	74.00	N/A
Conversion of a well not previously approved as a PWS-Non-single Family Dwellings	424.00	350.00	74.00	N/A
Filing & Processing of Water Sample Results				
Under Rule OAC 3701-28-03 (AA)	0.00	0.00	N/A	N/A
Private Water Systems Contractor Inspection	100.00	100.00	N/A	N/A
Additional fee for supplying and/or hauling water from an unapproved water source to a PWS by a registered or unregistered water hauler (upon 2 nd or subsequent offense within 2 yr. time period)	100.00	100.00	N/A	N/A

Water Samples
Total Coliform Bacteria enumeration/quantitative \$74.00 (on Tuesdays)
All Other tests \$40.00 + lab fee

Administrative Fee – 25% (If an application is submitted for an environmental service and the applicant later requests a withdrawal of the service, 25% of the program fee will be retained by the department as an environmental health administrative fee. The remaining 75% of the fee can only be reimbursed if the Health Department staff has not commenced work on the requested service or licensed/permitted the event/property.)