



Board of Health Sidney-Shelby County

Pamela R. Riggs, MPH
Health Commissioner

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SPECIAL BOARD OF HEALTH MEETING Meeting Minutes for February 23, 2023 7:00 – 7:43 PM

PUBLIC PARTICIPATION: Refer to the Board of Health's - 2021 Public Participation Policy
No submission for a public request to speak before the BOH has been received as of 12.13.2022.

The meeting was held on the in the Sidney-Shelby County Health Department Building located at 202 W. Poplar St., Sidney, Ohio.

I. BOARD OF HEALTH ATTENDANCE:

CALL TO ORDER / ROLL CALL:

Time: 7:00 PM

Dr. Aaron Sargeant, Board President, called the meeting to order at 7:00 PM. All BOH members were present on this date.

Aaron M. Sargeant, DVM, PhD
BOH President

Bill Ankney
BOH Member

Ted Holthaus, MBA, PAS
BOH Member/Vice President

Luke Snider
BOH Member

Matthew S. Vasko, MD
BOH Member

SSCHD ADMINISTRATION:

Pamela Riggs, MPH
Health Commissioner

REVIEW AND APPROVE (02.23.2023) BOH AGENDA:

APPROVED: YES

Dr. Vasko made the motion to approve and accept the (02.23.2023) Board agenda followed by a second from Bill Ankney. All Ayes and motion unanimously passed.

III. EXECUTIVE SESSION: <https://codes.ohio.gov/ohio-administrative-code/rule-3358:17-1-04.2>

Reminder: There are six (6) valid reasons for holding an executive session. The vote to go into executive sessions must be a roll call vote and the vote coming out must also be a roll call vote. (ORC Section 121.22 Public Meetings) – See page 3 - *Provide Names of additional persons that may be asked to participate in Executive Session*

To Enter Into Executive Session:

TIME: 7:01 PM

Dr. Vasko made the motion to enter into executive session to discuss the following at 7:01 PM: *The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.*

It was followed by a second from Bill Ankney. A roll call vote was done with all Ayes. Motion passed unanimously. Refer to the table below:

NAME	AYE	NAY
Aaron Sargeant - President	YES	
Ted Holthaus - Vice President	YES	
Bill Ankney	YES	
Luke Snider	YES	
Matthew S. Vasko, MD	YES	

To Enter Into Regular Session (Leave Executive Session):

TIME: 7:36 PM.

Dr. Vasko made the motion to leave executive session and return to open session at 7:36 PM. It was followed by a second from Luke Snider. A roll call vote was done and all Ayes. Motion passed unanimously. Refer to the table below:

NAME	AYE	NAY
Aaron Sargeant - President	YES	
Ted Holthaus - Vice President	YES	
Bill Ankney	YES	
Luke Snider	YES	
Matthew S. Vasko, MD	YES	

- IV. Dr. Aaron Sargeant made the motion to accept the resignation of Pamela Riggs, MPH with her final day to be February 28, 2023. The second part of this motion was to appoint Erica Lentz as Interim Health Commissioner until further notice. Luke Snider seconded the motion. All Ayes and motion pass unanimously.

V. **ADJOURNMENT** **TIME: 7:43 PM**

Dr. Vasko made the motion to adjourn the (02.23.2023) Special BOH meeting followed by a second from Luke Snider at 7:43 PM. All Ayes and motion passed. The meeting was concluded.

Respectfully-submitted,

Erica Lentz, MSN, RN

Signature

Pamela R. Riggs, MPH
Health Commissioner and Secretary to Board of Health
Sidney-Shelby County Health Department

JAHem

Aaron Sargeant

Signature

Aaron M. Sargeant, DVM, PhD
President - Board of Health
Sidney-Shelby County Health Department

BOH Approved 15 Mar 2023
Date