



Public Health
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Board of Health Sidney-Shelby County

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The regular meeting of the Sidney-Shelby County Board of Health was called to order by Dr. Aaron Sargeant at 7:00 p.m. on March 15, 2023. The meeting was held at the health department located at 202 West Poplar Street, Sidney, Ohio.

ROLL CALL

Other Board of Health members present and answered to roll call: Bill Ankney, Ted Holthaus, and Dr. Matthew Vasko. Luke Snider was absent.

Health Department staff in attendance: Kent Topp, REHS, Director of Environmental, Tia Toner, HR Manager, Kimberly Deloye, Fiscal Officer, and Erica Lentz, MSN, RN, Interim Health Commissioner/Director of Nursing.

Also in attendance: Joe Moniaci, Sidney City Council, and Doug Stangel, Washington Township Trustee.

ADOPTION OF AGENDA

Mr. Holthaus moved, seconded by Mr. Ankney to approve the agenda. Motion carried with a roll call vote. Mr. Ankney, yes; Mr. Holthaus, yes; Dr. Sargeant, yes; Dr. Vasko, yes.

APPROVAL OF FEBRUARY 15, 2023 MEETING MINUTES AND FEBRUARY 23, 2023 SPECIAL MEETING MINUTES

Dr. Vasko moved, seconded by Mr. Ankney to approve the February 15, 2023 and February 23, 2023 meeting minutes. Motion carried with a roll call vote. Mr. Ankney, yes; Mr. Holthaus, yes; Dr. Sargeant, yes; Dr. Vasko, yes.

ENVIRONMENTAL NUISANCE REFERRAL TO COUNTY PROSECUTOR

William Freytag, 4662 Hardin-Wapak Rd., Sidney, Ohio and 11977 State Rte. 362, Minster, Ohio- Public Health Nuisance

Kent Topp presented this agenda item.

Owner: William Freytag
Location 1: 4662 Hardin-Wapak Rd., Sidney, Ohio
Location 2: 11977 State Rte. 362, Minster, Ohio

Situation: Public health nuisance

1. Mr. Freytag's property located at 4622 Hardin-Wapak Rd. contains construction and demolition debris, unsealed and improperly removed well and septic system.
2. Mr. Freytag's property located at 11977 State Rte. 362 contains construction and demolition debris and an unsealed and improperly removed well.

Additional Information:

The property on Hardin-Wapak Rd has been under health order since October 5, 2022. The property located on State Rte. 362 has been under health order since December 13, 2022. Mr. Freytag has not complied with orders or Administrative hearings.

Doug Stangel was present for Washington Township and commented the township can send a violation to Mr. Freytag for the property located in that township.

Kent Topp consulted with the Environmental Department at The Ohio Department of Health over the well situation and how to proceed. No solution was given on how to move forward.

At the February 15, 2023 Board of Health meeting, the Board made a motion to give Mr. Freytag until February 24, 2023 to provide the health department with a detailed plan and have contracts in place for clean-up of C&DD and proper sealing of well and sewer at identified locations. Mr. Freytag did not comply by February 24, 2023. Due to noncompliance, Mr. Freytag's properties were recommended to be referred to the Shelby County Prosecutor for legal action.

Mr. Holthaus moved, seconded by Mr. Ankney to refer Mr. Freytag's properties to the Shelby County Prosecutor for legal action. Motion carried with a roll call vote. Mr. Ankney, yes; Mr. Holthaus, yes; Dr. Sargeant, yes; Dr. Vasko, yes.

FINANCIAL REPORTS

Kim Deloye reviewed financial reports.

Dr. Vasko moved, seconded by Mr. Ankney to approve the February 2023 Financial Report. Motion carried with a roll call vote. Mr. Ankney, yes; Mr. Holthaus, yes; Dr. Sargeant, yes; Dr. Vasko, yes.

Kim DeLoye reviewed the 2024 Preliminary Budget

Mr. Holthaus moved, seconded by Mr. Ankney to approve the 2024 Preliminary Budget. Motion carried with a roll call vote. Mr. Ankney, yes; Mr. Holthaus, yes; Dr. Sargeant, yes; Dr. Vasko, yes.

Erica Lentz presented a budget plan to cut costs and save money in the next year. Items discussed included the following: changing mileage to the grant-allowed amount of \$.58, discontinuing the current cleaning company, putting a pause on the staff clothing allowance, discontinuing paper shredding services, decreasing Cintas and trash pickup services to twice a month, and increasing fees that have not been increased in over ten years. Large amounts of vacation carryover were also discussed. The purposed mileage change and information on vacation carryover will be brought back to the April 2023 Board of Health meeting for discussion.

The group discussed the upcoming levy. The Health Department Administration team is scheduled to meet on March 16, 2023 with the Shelby County Auditor to discuss the levy. The board will be updated at the April 2023 board of health meeting on the information learned in the meeting.

ENVIRONMENTAL HEALTH REPORT

Erica Lentz updated the board on the pool and camp surveys completed by the Ohio Department of Health in March 2023. The surveyor noted the Environmental division at the Sidney-Shelby County Health Department team was one of the best in the state and should be used as a model for other health departments.

Kent Topp discussed the clean-up day on April 15, 2023.

PUBLIC HEALTH NURSING REPORT

February Report

Erica Lentz presented the February nursing report, the infectious disease report, Help Me Grow report, and the Bike Helmet Grant report.

HUMAN RESOURCE UPDATE

Tia Toner discussed Safe Communities upcoming events; Blessing of the Bikes on April 29, 2023 and the St. Patty’s Day Mocktail competition on March 17, 2023.

EXECUTIVE SESSION

Dr. Vasko moved, seconded by Dr. Sargeant to enter into executive session at 8:24 p.m. to discuss personnel matters and county prosecutor updates. Motion carried with a roll call vote. Mr. Ankney, yes; Mr. Holthaus, yes; Dr. Sargeant, yes; Dr. Vasko, yes.

Also included in a portion of the executive session; Kent Topp, Tia Toner, and Erica Lentz.

Mr. Holthaus moved, seconded by Mr. Ankney to leave executive session at 8:53 p.m. Motion carried with a roll call vote. Mr. Ankney, yes; Mr. Holthaus, yes; Dr. Sargeant, yes; Dr. Vasko, yes

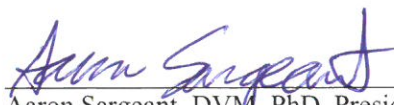
Action taken in executive session; post the open position for health commissioner internally by Friday, March 17, 2023.

Mr. Holthaus moved, seconded by Dr. Sargeant to post the position for health commissioner internally by March 17, 2023. Motion carried with a roll call vote. Mr. Ankney, yes; Mr. Holthaus, yes; Dr. Sargeant, yes; Dr. Vasko, yes.

ADJOURNMENT

Mr. Holthaus moved, seconded by Dr. Vasko to adjourn the meeting at 8:55 p.m. Motion carried with a roll call vote. Mr. Ankney, yes; Mr. Holthaus, yes; Dr. Sargeant, yes; Dr. Vasko, yes.

Next Board of Health meeting, April 19, 2023 at 7:00 p.m.



Aaron Sargeant, DVM, PhD, President
Sidney-Shelby County Board of Health



Erica Lentz, MSN, RN
Interim Health Commissioner/Board Secretary