



Public Health
Prevent. Promote. Protect.

Board of Health Sidney-Shelby County

202 W. Poplar Street, Sidney, OH 45365

Phone: (937) 498-7249
Fax: (937) 498-7013
sschd@shelbycountyhealthdept.org

The regular meeting of the Sidney-Shelby County Board of Health was called to order by Dr. Aaron Sargeant at 7:00 p.m. on June 21, 2023. The meeting was held at the health department located at 202 West Poplar Street, Sidney, Ohio.

Other Board of Health members present included; Bill Ankney, Ted Holthaus, and Dr. Matthew Vasko. Shelby Pence was absent. Also in attendance were Kent Topp, REHS, Director of Environmental, Tia Toner, HR Manager, Kimberly DeLoye, Fiscal Officer, Erica Lentz, MSN, RN, Health Commissioner, and Joe Moniaci, City of Sidney.

ADOPTION OF REVISED AGENDA

Dr. Vasko moved, seconded by Mr. Holthaus to approve the revised agenda. Motion approved.

APPROVAL OF May 17, 2023 MEETING MINUTES

Mr. Ankney moved, seconded by Dr. Vasko to approve the May 17, 2023 meeting minutes. Motion approved.

ELECTION OF OFFICERS

Dr. Vasko moved, seconded by Mr. Holthaus to re-elect Dr. Sargeant as President. Motion approved.

Mr. Holthaus moved, seconded by Mr. Ankney to elect Dr. Vasko as Vice President. Motion approved.

ENVIRONMENTAL HEALTH REPORT

Resolution 23-3, Environmental Health Division – “Changes in Fee Schedule”- Third Reading & Adoption

Mr. Holthaus moved, seconded by Mr. Ankney to approve Resolution 23-3 “Changes in Fee Schedule” Motion approved.

Ohio Department of Health Tobacco Enforcement Contract

Mr. Holthaus moved, seconded by Dr. Vasko to renew the Ohio Department of Health Tobacco Enforcement Contract. Motion approved.

Environmental Updates

Kent Topp presented the following items.

Update on properties located at 4662 Hardin Wapak Rd., Sidney and 11977 St. Rte. 362, Minster, owned by William Freytag. The wells have been properly sealed, C&DD has been cleaned up, and the ground was graded. Public health nuisance has been abated. William Freytag agreed to pay the water sampling fee of \$268.50.

April Clean-Up Day was down from previous years. 10-15 tons of waste was collected.

FINANCIAL REPORTS

Kim DeLoye reviewed bills and May 2023 financial reports.

Dr. Vasko moved, seconded by Mr. Holthaus to approve bills. Motion approved.

PUBLIC HEALTH NURSING REPORT

Monthly Report

Erica Lentz presented the May 2023 nursing report and the infectious disease report.

Resolution 23-4, Nursing Division, "Change in Fee Schedule"- Public Hearing & Second Reading

Dr. Vasko moved, seconded by Mr. Ankney to approve the second reading of Resolution 23-4 "Change in Fee Schedule". Motion approved.

HUMAN RESOURCE UPDATE

Tia Toner presented the following items.

The Health Department became accredited on May 16, 2023. The Public Health Accreditation Plaque was presented to the Board and an update on the next steps was discussed.

A meeting was held with Perry Pro to discuss photocopiers and fees. Two new copiers will be leased to replace the current photocopiers. This will decrease cost by \$1,600 a year.

FYI Materials

Erica presented the following items.

Staff training was held June 13, 2023, topics included cyber security and crisis management and intervention.


State subsidy and Annual Financial Report will be complete by July 1, 2023. State subsidy will double due to accreditation status for the next distribution of funding.


Budget updates include an additional \$10,000 to the Workforce Development Grant for a total grant amount of \$370,000, to be spent over the next four years. New Enhanced Operations Grant of \$206,652.33 to be spent on salaries, sliding doors for the front entrance, and a patio testing area. School nursing revenue increased by \$25,000 from the previous school year. School fees for nurses will increase to \$41 on July 1, 2023. The Medicare issue for reimbursement has been resolved and payments are being received.

Next Board of Health Meeting- July 19, 2023 at 7:00 p.m.

ADJOURNMENT

Dr. Vasko moved, seconded by Mr. Holthaus to adjourn the meeting. Motion approved.


Aaron Sargeant, DVM, PhD, President
Sidney-Shelby County Board of Health


Erica Lentz, MSN, RN
Health Commissioner/Board Secretary