



Public Health
Prevent. Promote. Protect.

Board of Health Sidney-Shelby County

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The regular meeting of the Sidney-Shelby County Board of Health was called to order by Dr. Aaron Sargeant at 7:00 p.m. on September 20, 2023. The meeting was held at the health department located at 202 West Poplar Street, Sidney, Ohio.

Other Board of Health members present included; Bill Ankney, Shelby Pence, and Dr. Matthew Vasko. Ted Holthaus was absent. Also in attendance were Ted Wuebker, REHS, Tia Toner, HR Manager, Kimberly DeLoye, Fiscal Officer, Teri Greve, RN, Director of Nursing, Erica Lentz, MSN, RN, Health Commissioner, Jeff Cox, Mark Eilerman, Dan Eilerman Construction, Mitch Bohman, MB Earthworks, and Mark Shappie, Village of Fort Loramie.

ADOPTION OF REVISED AGENDA

Dr. Vasko moved, seconded by Ms. Pence to approve the revised agenda. Motion approved.

APPROVAL OF JULY 19, 2023 MEETING MINUTES

Dr. Vasko moved, seconded by Mr. Ankney to approve the July 19, 2023 meeting minutes. Motion approved.

ENVIRONMENTAL HEALTH REPORT

Jefferson & Pamela Cox/ MB Earthworks, 3122 Jason Way, Sidney, Washington Twp., HSTS Variance

Ted Wuebker presented this agenda item along with Jeff Cox and Mitch Bohman.

Situation: Jeff Cox has a residence on a sloping 1.5 acre lot. The lot contains a water well to the south of the house and a sewage treatment system (STS) to the north of the house. Jeff would like Mitch Bohman to construct a 30'x40' barn to the north of the house. This is the only flat area available on the lot that is accessible from his current driveway.

The proposed plans would put the barn in a location involving the STS distribution line which would be moved, and would be within 6&1/2 feet from the STS sand-filter and leach-field. This would not meet the current code requirement of ten feet of separation. Jeff and Mitch are seeking a variance for the barn to be within 6&1/2 feet from the STS.

Additional Information: A variance would be needed from Ohio Sewage Treatment System Rules: O.A.C. 3701-29-06(G)(3)(a) for a distance of less than ten feet between a STS and a building. These requirements are in the rules to allow adequate room to access the building and the STS, and to prevent possible damage between the building and the STS.

The Board has issued several variances for STS to be allowed at 50% the separation distance for permanent structures in the past.

Staff Recommendation: The staff recommends allowing the variance of 6&1/2 feet of separation between the proposed barn and the existing STS, with the distribution line being moved so it is also at least 6&1/2 feet or more from the barn.

Dr. Vasko moved, seconded by Mr. Ankney to approve the variance for 6&1/2 feet of separation between the proposed barn and the existing STS, with the distribution line being moved so it is at least 10 feet or more from the barn. Motion approved.

Wilber & Carrie Sturwold, 2976 Timber Ridge Drive, Ft. Loramie, Cynthian Twp., Request for Household Sewage Treatment Rule Variance

Ted Wuebker presented this agenda item along with Mark Eilerman.

Situation: The Sturwolds have a residence on a rural 1.1 acre lot. The lot contains a water well to the south of the house and sewage treatment system (STS) to the west of the house. They would like Dan Eilerman Construction to build a 30'x32' detached garage to the northwest of the house. The area is accessible via the existing driveway turn-around. The garage will only be 39 feet from the road.

The proposed plans would put the detached garage in a location involving the STS. The garage would be over part of the STS curtain drain tile and over part of the storm-water tile from the house, both of which would be moved. The garage would be 7 feet from the STS leach line. This would not meet the current code requirement of 10 feet of separation. They are seeking a variance for the garage to be only 7 feet from the STS.

Additional Information: A variance would be needed from Ohio Sewage Treatment System Rules: O.A.C. 3701-29-06(G)(3)(a) for a distance of less than ten feet between a STS and a building. These requirements are in the rules to allow adequate room to access the building and the STS, and to prevent possible damage between the building and the STS.

The Board has issued several variances for STS to be allowed at 50% the separation distance for permanent structures in the past.

Staff Recommendation: The staff recommends allowing the variance of 7 feet of separation between the proposed garage and the existing STS, with the end of the curtain drain being removed so it is also at least 7 feet or more away from the garage. Also, if the storm-water tile is routed through the 7 foot gap, PVC SCH40 pipe shall be used to ensure no mixing of clean storm-water and dirty septic-water.

Dr. Vasko moved, seconded by Ms. Pence to approve the variance of 7 feet of separation between the proposed garage and the existing STS, with the end of the curtain drain being removed so it is also at least 7 feet or more away from the garage. Also, if the storm-water tile is routed through the 7 foot gap, PVC SCH40 pipe shall be used to ensure no mixing of clean storm-water and dirty septic-water. Motion approved.

Marjorie Brackney Estate/Gene Sloss, 314 Wall St., Port Jefferson, Condemnation Order

Ted Wuebker presented this agenda item.

Mr. Ankney moved, seconded by Dr. Vasko to approve the commendation order. Motion approved

Deanna Gates, 18488 Herring Rd, Sidney, Salem Twp., Condemnation Order

Ted Wuebker presented this agenda item.

Dr. Vasko moved, seconded by Ms. Pence to approve the commendation order. Motion approved

Edwin Liette, Trustee (rental), 510 Sycamore St., Sidney, Order to Remain Vacant

Ted Wuebker presented this agenda item.

Mr. Ankney moved, seconded by Ms. Pence to approve the order to remain vacant. Motion approved

Environmental Updates

Ted Wuebker presented the OHD survey results to the Board for the Campground & Public Swimming Pool programs. The programs were surveyed on March 8, 2023 by ODH and met the acceptable standards.

APPROVAL OF BILLS

Ms. Pence moved, seconded by Dr. Vasko to approve bills. Motion approved.

FINANCIAL REPORT

Kim DeLoye presented the August 31, 2023 financial report. Board agreed they would like to see projections and charts showing financial status.

July 25, 2023 Letter to the Auditor

The Health Commissioner sent a letter to the Auditor on July 25, 2023 requesting the following changes: Increase appropriations in COVID-19 Vaccination, Advance-Out by \$5,000.00, advance \$26,000.00 from Workforce Development Grant to Health, and advance \$15,000.00 from COVID-19 Vaccination Grant to Health

August 10, 2023 Letter to the Auditor

The Health Commissioner sent a letter to the Auditor on August 10, 2023 requesting the following changes: Increase appropriations in Health by \$8,000.00, advance \$25,000.00 from Health to Enhanced Operations.

August 14, 2023 Letter to the Auditor

The Health Commissioner sent a letter to the Auditor on August 14, 2023 requesting the following changes: Increase appropriations in PERS by \$200.00.

August 29, 2023 Letter to the Auditor

The Health Commissioner sent a letter to the Auditor on August 29, 2023 requesting the following changes: Increase appropriations in Health by \$50,000.00.

September 19, 2023 Letter to the Auditor

The Health Commissioner sent a letter to the Auditor on September 19, 2023 requesting the following changes: Increase appropriations in Health by \$50,000.00.

Dr. Vasko moved, seconded by Ms. Pence to approve the July 25, 2023, August 10, 2023, August 14, 2023, August 29, 2023, and the September 19, 2023 Letters to the Auditor. Motion approved.

Restructure of Funds

A new fund structure was developed for better tracking of program expenses and revenue.

Ms. Pence motioned, seconded by Mr. Ankney to approve the restructuring of funds. Motion approved.

PUBLIC HEALTH NURSING REPORT

Monthly Report

Teri Greve presented the July and August 2023 nursing report and the infectious disease report.

Information was discussed regarding the new RSV and COVID-19 immunizations. The health department has opted back in to receive COVID-19 test kits, first shipment expected in mid-October.

Resignation of Krista Guisinger, BSN, RN, Public Health Nurse I

Dr. Vasko moved, seconded by Ms. Pence to accept the resignation of Krista Giese. Motion approved.

Licensed Practical Nurse Job Description and Addition of Position to Current Wage Scale

Teri and Erica presented the addition of a Licensed Practical Nursing position and the addition to the Wage Scale for this position. A discussion followed regarding the challenges of hiring Registered Nurses in the current job market, scope of practice, and the low starting wages for public health staff.

Dr. Vasko motioned, seconded by Mr. Ankney to approve the addition of a Licensed Practical Nurse position and the addition of the position to the current wage scale. Motion approved.

FYI MATERIALS

Erica presented the following items.

Grant document shared with Board of all current grants and the breakdown of funds. The Workforce Development grant is now allowing for a 3% bonus of base salary, per employee (up to \$1,500). Erica asked the Board to consider bonuses for staff and will bring the matter to the November Board Meeting.

Automatic sliding doors have been approved through the Enhanced Operations grant. Currently working on bids.

A Levy Fact Sheet was shared with the Board.

The large health department tent was damaged at the fair. PEP insurance was used to replace the metal frame.

Next Board of Health Meeting- October 18, 2023 at 7:00 p.m.

ADJOURNMENT

Dr. Vasko moved, seconded by Ms. Pence to adjourn the meeting. Motion approved.


Aaron Sargeant, DVM, PhD, President
Sidney-Shelby County Board of Health


Erica Lentz, MSN, RN
Health Commissioner/Board Secretary

18 Oct 2023
Date