



**Public Health**  
Prevent. Promote. Protect.

# Board of Health Sidney-Shelby County

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The regular meeting of the Sidney-Shelby County Board of Health was called to order by Dr. Aaron Sargeant at 7:01 p.m. on February 21, 2024. The meeting was held at the health department located at 202 West Poplar Street, Sidney, Ohio.

Other Board of Health members present included; Dr. Matt Vasko, Shelby Pence, and Ted Holthaus. Also in attendance were Kent Topp, Director of Environmental Health, Teri Heath, Director of Nursing, Erica Lentz, Health Commissioner, Kimberly DeLoye, Fiscal Officer, William Freytag, Deb Meyer, and David Meyer.

## **ADOPTION OF AGENDA**

Mr. Holthaus moved, seconded by Ms. Pence to approve the agenda. Motion approved.

## **APPROVAL OF JANUARY 17, 2024 MEETING MINUTES**

Mr. Holthaus moved, seconded by Ms. Pence to approve the January 17, 2024 meeting minutes. Motion approved.

## **ENVIRONMENTAL HEALTH REPORT**

### **David & Deborah Meyer, 6781 Darke Shelby County Line Rd., Versailles- Sewage Treatment System Appeal**

Kent Topp presented this agenda item. David and Deborah Meyer were present. Mr. Meyer updated the Board of Health on the progress of the secondary treatment system. The Meyers have decided to move forward and install a new sewage system. Mr. Meyer informed the Board of Health he is working with Dave Haney and is on his waitlist to install a new system. Mr. Meyer requested grant information for sewage system installation.

#### Situation:

January 17, 2024 – The Meyers attended the Board of Health meeting and appealed the order to upgrade their sewage treatment system. The Board of Health passed a motion to give the Meyers 30 days to use a camera to help locate the secondary treatment component of their sewage system, and then return to the next board meeting after the results to discuss with the Board the next steps to be taken.

February 12, 2024 – Tom Guillozet, Meyer’s attorney, sent an email to Ted Wuebker, Registered Environmental Health Specialist, stating the Meyer’s removed the shed and located a secondary treatment component. Although they were able to locate the secondary component it was full of sediment and the Meyers decided to install a new system.

#### EH Staff Recommendation:

The staff recommends installation and maintenance of a new residential sewage treatment system as soon as the weather allows but no later than June 1, 2024.

Mr. Holthaus moved, seconded by Dr. Vasko to give the Meyers until October 1, 2024 to install a new sewage system. If an extension was needed, the Meyers would provide the Board of Health a contract to install the new sewage system with an installation date from an approved HSTS Installer before the October 1, 2024 deadline. Motion approved.

**Skylar Brown, 1574 S. CR 25A, Sidney- Condemnation Order**

Kent Topp presented this agenda item.

Mr. Holthaus moved, seconded by Dr. Vasko to approve the condemnation order and refer to the County Prosecutor if no compliance within 14 days of the order. Motion approved.

**493 Realty Services LLC. /William Freytag/Joyce Freytag, 14131 Luthman Rd., Anna, McLean Twp.- Abatement of Nuisance**

Kent Topp presented this agenda item. Mr. Freytag was present and updated the Board of Health. Mr. Freytag noted he was working on the property and would be cleaning up the property himself.

**Situation:**

October 18, 2023 - The Board of Health passed a motion giving 493 Realty Services LLC. /William Freytag/Joyce Freytag the next 90 days to abate the nuisances at the property, otherwise the Health Commissioner was to take action to have the nuisances abated.

January 31, 2024 - Site visit revealed that the conditions remain in a poor state and the nuisances were not abated.

February 12, 2024 - Estimates for abatement and request sent to McLean Township Trustees to fund the abatement of the nuisances

February 21, 2024 - Mr. Freytag came into the health department and informed EH staff he would be attending the Board Meeting and planned to abate the nuisance himself. Mr. Freytag submitted the HSTS abandonment report at the Board of Health meeting.

**EH Staff Recommendation:**

Once funding is acquired, accept the bids to hire the contractors to abate the nuisances as soon as possible, and once completed bring to future Board Meeting to certify costs to the County Auditor to be placed on the property's taxes for reimbursement.

Mr. Holthaus moved, seconded by Dr. Vasko to give Mr. Freytag 30 days to abate the nuisance. This includes properly disposing of all solid waste and sealing the well. If Mr. Freytag does not comply by day 31, Right On Excavation LLC. and Quinter Well Drilling will be hired to abate the solid waste nuisance and seal the well. Motioned approved.

**Environmental Health Updates**

Kent Topp updated the Board on the increase in the funding from the North Central Ohio Solid Waste District. The funding increased to \$0.15 per capita, it was previously \$0.10 per capita.

**APPROVAL OF BILLS**

Mr. Holthaus moved, seconded by Ms. Pence to approve bills. Motion approved.

**FINANCIAL REPORT**

Kim DeLoye presented the January 31, 2024 financial report.

**January 17, 2024 Letter to the Auditor**

The Health Commissioner sent a letter to the Auditor on January 17, 2024 to set up a new fund for the MRC STTRONG Grant.

Dr. Vasko moved, seconded by Ms. Pence to approve the January 17, 2024 Letter to the Auditor. Motion approved.

**Resolution 24-1 “Then and Now” Certificate**

Dr. Vasko moved, seconded by Ms. Pence to approve Resolution 24-1 “Then and Now” Certificate. Motion approved.

**PUBLIC HEALTH NURSING REPORT**

**Monthly Report**

Teri Heath presented the January 2024 nursing report, infectious disease report, and nursing updates.

**HEALTH COMMISSIONER REPORT**

Erica Lentz presented the Help Me Grow Annual Report.

The Community Needs Assessment survey is closed. There were 1125 adults, 688 youth, and 68 stakeholders that participated in the survey.

The Levy Fact Sheet was updated with the new levy information and distributed to community partners.

**Next Board of Health Meeting- March 20, 2024 at 7:00 p.m.**

**ADJOURNMENT**

Dr. Vasko moved, seconded by Ms. Pence to adjourn the meeting. Motion approved.

  
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Matthew Vasko, MD, Vice President  
Sidney-Shelby County Board of Health

  
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Erica Lentz, MSN, RN  
Health Commissioner/Board Secretary

3-20-24  
Date