



Public Health
Prevent. Promote. Protect.

Board of Health Sidney-Shelby County

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The regular meeting of the Sidney-Shelby County Board of Health was called to order by Dr. Aaron Sargeant at 7:00 p.m. on June 26, 2024. The meeting was held at the health department located at 202 West Poplar Street, Sidney, Ohio.

Other Board of Health members present included; Bill Ankney, Shelby Pence, and Dr. Matthew Vasko. Also in attendance were Erica Lentz, Health Commissioner, Tia Toner, HR Manager, Ben Hickerson, Registered Environmental Health Specialist, and Jay Stammen, Registered Environmental Health Specialist.

ADOPTION OF REVISED AGENDA

Mr. Ankney moved, seconded by Ms. Pence to approve the revised agenda. Motion approved.

APPROVAL OF MAY 15, 2024 MEETING MINUTES

Dr. Vasko moved, seconded by Mr. Ankney to approve the May 15, 2024 meeting minutes. Motion approved.

ENVIRONMENTAL HEALTH REPORT

1540 Lindsey Rd., Sidney, Washington Twp., Donald & Juanita Hoaglin- Order to Remain Vacant

Jay Stammen presented this agenda item.

Dr. Vasko moved, seconded by Mr. Ankney to approve the order to remain vacant. Motion approved.

109 Franklin Ave., Sidney, WJB Enterprises LLC- Order to Remain Vacant

Jay Stammen presented this agenda item.

Mr. Ankney moved, seconded by Ms. Pence to approve the order to remain vacant. Motion approved.

16442 Botkins Rd., Botkins, Cory Sherman- Refer to Shelby County Prosecutor

Jay Stammen presented this agenda item.

Situation:

The health department was made aware of a large building constructed on the residential lot located at 16442 Botkins Rd., Botkins owned by Cory Sherman. A Site Evaluation Plan was never completed.

Additional Information:

- On August 30, 2023 a letter was mailed to Cory Sherman along with a Health Department Site Evaluation Application Section C. The letter stated the application was due within 15 days of receiving the letter.
- On September 21, 2023 a Citation was mailed to Cory Sherman for failure to comply with state law. An administrative hearing was scheduled for October 4, 2023, Cory did not show up for the hearing.
- On April 9, 2024 an Order to upgrade the sewage treatment system was mailed to Cory Sherman. The order stated a sewage application was due within 30 days of receiving the letter and the Household sewage treatment system needed to be installed by September 1, 2024.

- On May 13, 2024 another Citation was mailed to Cory Sherman for failure to comply and another administrative hearing was set for May 23, 2024, Cory did not show up for the hearing.
- On June 3, 2024 another Citation letter was mailed to Cory Sherman informing him it would be brought to the Board of Health meeting on June 26, 2024.

EH Staff Recommendation:

Refer to the Shelby County Prosecutor

Mr. Ankney moved, seconded by Dr. Vasko to approve referring the matter to the Shelby County Prosecutor. Motion approved.

6000 Houston Rd., Houston, Loramie Twp.- Order to Remain Vacant

Jay Stammen presented this agenda item.

Dr. Vasko moved, seconded by Mr. Ankney to approve the order to remain vacant. Motion approved.

1855 Riverside Dr., Sidney, Clinton Twp., Dustin Brandyberry- Approval to Hire a Contractor to Abate the Nuisance

Ben Hickerson presented this agenda item.

Situation:

- 5/11/24- Received a nuisance complaint about solid waste on the porch and in a dump truck parked in front of the residence at 1855 Riverside Drive, Sidney.
- 5/14/24- Inspection confirmed solid waste nuisance. An order was mailed to the residence to abate the nuisance within 7 days of receiving the letter.
- 5/28/24- Inspection confirmed non-compliance with abatement. An order was mailed to the residence to abate the nuisance by June 3, 2024.
- 6/4/24- Solid waste still at the residence. An order was mailed to the residence for an administrative hearing on 6/12/24 at 8:00 a.m., the owner did not show up for the hearing.
- 6/26/24- Issue brought to the Board of Health meeting

EH Staff Recommendation:

Have the Board of Health authorize the hiring and paying of a contractor to clean up all solid waste at 1855 Riverside Drive and assess costs to property taxes through the Auditor's office.

Dr. Vasko moved, seconded by Ms. Pence to approve hiring and paying a contractor to clean up all solid waste at 1855 Riverside Drive and assessing costs to property taxes through the Auditor's office. Motion approved.

13715 Ft. Loramie-Swanders Rd., Sidney, Josiah & Summer Kramer – Refer to Shelby County Prosecutor

Jay Stammen presented this agenda item.

Situation:

- 4/18/24- Letter mailed to the Kramer's regarding expired maintenance contract. The letter provided registered contractor's names and contact information.
- 5/22/24- Letter mailed notifying the Kramer's the home would be placarded condemned on June 3, 2024, if owner did not provide proof of a maintenance contract.
- 6/20/24- Letter mailed to the Kramer's stating this matter would be brought to the Board of Health meeting on June 26, 2024 for referral to Shelby County Prosecutor.
- 6/27/24 Rusty Schwepe spoke with home owner and they were under the impression they had until July 1, 2024 to get a contract.

Staff Recommendations:

Refer to the Shelby County Prosecutor if no maintenance contract is in place by July 11, 2024.

Mr. Ankeny moved, seconded by Ms. Pence to approve referring the Shelby County Prosecutor if no maintenance contract is in place by July 11, 2024. Motion approved.

Environmental Health Updates

Mosquito larvicide available for distribution. Will be distributed at the fair and at other health fairs.

APPROVAL OF BILLS

Mr. Ankeny moved, seconded by Ms. Pence to approve bills. Motion approved.

FINANCIAL REPORT

Erica Lentz presented the May 2024 financial report.

June 10, 2024 Letter to the Auditor

The Health Commissioner sent a letter to the Auditor on June 10, 2024 to increase Revenue in Grant by \$73,523.00 in the COVID-19 Enhanced Operation Grant.

Ms. Pence moved, seconded by Mr. Ankeny to approve the June 10, 2024 Letter to the Auditor. Motion approved.

PUBLIC HEALTH NURSING REPORT

Monthly Report

Erica Lentz presented the May 2024 nursing report, infectious disease report, and nursing updates.

HEALTH COMMISSIONER REPORT

Erica Lentz presented the following items.

Children with Medical Handicaps (CMH)

Reimbursement for the CMH program will be increased to \$12 a unit (\$48/hour) on July 1, 2024. This is an increase from the current reimbursement rate of \$10 a unit (\$40/hour).

Medical Reserve Corps (MRC) Newsletter

The newsletter gave updates on the MRC program and volunteer opportunities. Bill Tady, a current MRC volunteer, was awarded the 2024 Shelby County Outstanding Senior Citizen Award. An Extreme Weather Training event is scheduled for July 13, 2024 for the region.

Public Health Emergency Preparedness (PHEP) Newsletter

The newsletter gave updates on updated health department plans, community coordination, MRC Grant, Solar Eclipse After-Action Plan, and the Resilience Analysis and Planning Tool used for generating maps.

Quality Improvement & Accreditation Coordinator Job Description


A new job description was presented for Board of Health approval to allow the hiring of a Quality Improvement & Accreditation Coordinator.

Dr. Vasko moved, seconded by Mr. Ankney to approve the job description as presented and the hiring of a Quality Improvement & Accreditation Coordinator.


Next Board of Health Meeting- July 17, 2024 at 7:00 p.m.

ADJOURNMENT

Dr. Vasko moved, seconded by Ms. Pence to adjourn the meeting. Motion approved.



Aaron Sargeant, DVM, PhD, President
Sidney-Shelby County Board of Health



Erica Lentz, MSN, RN
Health Commissioner/Board Secretary

21 Aug 2024
Date