



# Board of Health Sidney-Shelby County

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The regular meeting of the Sidney-Shelby County Board of Health was called to order by Dr. Aaron Sargeant at 7:00 p.m. on December 18, 2024. The meeting was held at the health department located at 202 West Poplar Street, Sidney, Ohio.

Other Board of Health members present included; Bill Ankney, Ted Holthaus, and Dr. Matt Vasko. Also in attendance were Kent Topp, Environmental Health Director, Teri Heath, RN, Director of Nursing, Eileen Ferree, Accreditation Coordinator, and Kimberly DeLoye, Fiscal Officer.

## **ADOPTION OF REVISED AGENDA**

Mr. Holthaus moved, seconded by Mr. Ankney to approve the revised agenda. Motion approved.

## **APPROVAL OF November 20, 2024 MEETING MINUTES**

Dr. Vasko moved, seconded by Mr. Ankney to approve the November 20, 2024 meeting minutes. Motion approved.

## **ACCREDITATION/STRATEGIC PLAN**

Eileen Ferree shared a presentation with the Board of Health on the Health Department's Strategic Plan. The presentation included the strategic plan committee members, and the health department's proposed Mission, Vision Statement. The Values will be discussed with all health department staff during departmental staff meetings before requesting suggestions for changes. Board then discussed and revised the proposed Mission & Vision statements.

## **ENVIRONMENTAL HEALTH REPORT**

### **Patrick & Mary Kennedy, 302 W. State St. Apt. 1, Botkins – Order to Remain Vacant**

Kent Topp presented this agenda item.

Mr. Holthaus moved, seconded by Mr. Ankney to approve the Order to Remain Vacant. Motion approved.

**FYI** – Mosquito Control Grant for \$21,510 was applied for. Updated board on Paul Deitz lawsuit.

## **APPROVAL OF Revised 2024 and 2025 Budgets**

Kimberly DeLoye presented the revised 2024 and 2025 budgets.

Dr. Vasko moved, seconded by Mr. Ankney to approve budgets. Motion approved.

## **APPROVAL OF BILLS**

Dr. Vasko moved, seconded by Mr. Ankney to approve bills. Motion approved.

## **FINANCIAL REPORT**

Kimberly DeLoye presented the November 2024 financial report.

**December 3 , 2024 Letter to the Auditor**

The Health Commissioner sent a letter to the Auditor on December 3, 2024 requesting the following changes: Increase appropriations in Other Expenses by \$4,000 (General Environmental Health), increase appropriations in Contractual Service by \$200 (General Nursing).

**December 5, 2024 Letter to the Auditor**

The Health Commissioner sent a letter to the Auditor on December 5, 2024 requesting the following changes: Increase appropriations in Salaries by \$2,300 and PERS by \$3,500 (General Nursing) Increase appropriations in Salaries by \$8,000 and PERS by \$600 (Home Visiting) Increase appropriations in Salaries by \$3,000 and PERS by \$900 (WIC) Increase appropriations in Salaries by \$13,000, PERS by \$2,000 and Travel by \$2,000 (General Environmental Health)

Mr. Holthaus moved, seconded by Mr. Ankney to approve the December 3, 2024 and December 5, 2024 Letters to the Auditor. Motion approved.

**PUBLIC HEALTH NURSING REPORT**

**Monthly Report**

Teri Heath presented the October 2024 nursing report, infectious disease report, and nursing updates.


**Questions/Comments**


Discussed information regarding new prosecutor and upcoming levy renewal.

**Next Board of Health Meeting- January 15, 2025 at 7:00 p.m.**

**ADJOURNMENT**

Mr. Holthaus moved, seconded by Mr. Ankney to adjourn the meeting. Motion approved.

  
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Aaron Sargeant, DVM, PhD, President  
Sidney-Shelby County Board of Health

  
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Eileen Ferree, Accreditation Coordinator  
Fill-In for Board Secretary

15 Jan 2025  
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Date