



Board of Health Sidney-Shelby County

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The regular meeting of the Sidney-Shelby County Board of Health was called to order by Dr. Aaron Sargeant at 7:00 p.m. on June 18, 2025. The meeting was held at the health department located at 202 West Poplar Street, Sidney, Ohio.

Other Board of Health members present included; Bill Ankney, Ted Holthaus, and Dr. Matt Vasko. Also in attendance were Erica Lentz, Health Commissioner, Kent Topp, Environmental Health Director, Rusty Schwepe, Registered Environmental Health Specialist, Teri Heath, Director of Nursing, Tia Toner, HR Manager, Kim DeLoye, Fiscal Officer, and Dale Murphy.

ADOPTION OF REVISED AGENDA

Mr. Holthaus moved, seconded by Mr. Ankney to approve the revised agenda. Motion approved.

APPROVAL OF MAY 21, 2025 MEETING MINUTES

Mr. Ankney moved, seconded by Mr. Holthaus to approve the May 21, 2025 meeting minutes. Motion approved.

ENVIRONMENTAL HEALTH REPORT

Derick Westfall, 13219 Luthman Rd., Minster - Order to Remain Vacant

Kent Topp presented this agenda item.

Dr. Vasko moved, seconded by Mr. Ankney to approve the Order to Remain Vacant. Motion approved.

Chris Gibbs, 205 Doorley Rd., Sidney – Condemnation Order

Rusty Schwepe presented this agenda item.

Situation:

The Health Department received a housing complaint indicating that the dwelling was cluttered and full of trash. An inspection conducted on June 3, 2024, confirmed the presence of solid waste and unsanitary living conditions. Mr. Murphy, the current occupant, was given 10 days to clean the property. A reinspection on June 16, 2025, showed little progress had been made in addressing the violations. This marks the third time the Health Department has addressed the same issue at this property.

The property is owned by Chris Gibbs, who was not present at the meeting but submitted a letter via email to the Board of Health. Rusty read the letter aloud, in which Mr. Gibbs stated his intention to begin eviction proceedings against the Murphys.

Mr. Murphy was present at the meeting and spoke with the Board regarding his current situation.

Mr. Holthaus moved, seconded by Mr. Ankney to approve the Condemnation Order.

Dr. Vasko moved to amend the original motion, by adding that the property must be vacated by June 26, 2025, and that after June 26, 2025, Mr. Murphy may only be at the residence during daylight hours to remove his belongings. The amendment was seconded by Mr. Holthaus. Motion approved.

Environmental Health Updates

Kent Topp shared updates on compliance with past orders.

STRATEGIC PLANNING

Tia Toner presented results from the SWOT analysis. Staff completed a SWOT analysis and staff did a data walk to determine the top priorities. The Strategic Planning Committee is scheduled to meet to further discuss and choose the top five priorities in each category.

APPROVAL OF BILLS

Dr. Vasko moved, seconded by Mr. Ankney to approve bills. Motion approved.

FINANCIAL REPORT

Kim DeLoye presented the May 2025 financial report.

May 22, 2025 Letter to the Auditor

The Health Commissioner sent a letter to the Auditor on May 22, 2025 to increase appropriations in the Workforce Development Grant Equipment by \$4,000.00.

May 30, 2025 Letter to the Auditor

The Health Commissioner sent a letter to the Auditor on May 30, 2025 to advance \$130,000 from MRC Strong Grant to Health

Dr. Vasko moved, seconded by Mr. Ankney to approve the May 22, 2025 and May 30, 2025 Letters to the Auditor. Motion approved.

PUBLIC HEALTH NURSING REPORT

Monthly Report

Teri Heath presented the May 2025 nursing report, infectious disease report, and provided an update on the Harm Reduction grant. The health department received \$4,250 from the Ohio Department of Health for the Overdose Awareness Day.

HEALTH COMMISSIONER REPORT

Erica Lentz shared the following.

Newsletter from AOHC regarding House and Senate bills and potential budget cuts.


Staff training day occurred June 17, 2025. Topics included strategic planning, IT and cybersecurity, and self-care.

The health department will be hosting an Overdose Awareness Day on August 30, 2025 during the Farmers Market.

Next Board of Health Meeting- July 16, 2025 at 7:00 p.m.

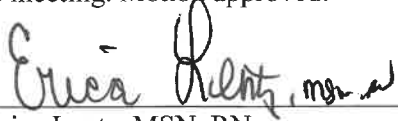
ADJOURNMENT

Dr. Vasko moved, seconded by Mr. Holthaus to adjourn the meeting. Motion approved.



Aaron Sargeant, DVM, PhD, President
Sidney-Shelby County Board of Health

Date



Erica Lentz, MSN, RN
Health Commissioner/Board Secretary

16 Jul 2025
Date