



Board of Health Sidney-Shelby County

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The regular meeting of the Sidney-Shelby County Board of Health was called to order by Dr. Aaron Sargeant at 7:01 p.m. on September 17, 2025. The meeting was held at the health department located at 202 West Poplar Street, Sidney, Ohio.

Other Board of Health members present included; Bill Ankney, Ted Holthaus, Shelby Pence, and Dr. Matt Vasko. Quorum was established. Also in attendance were Erica Lentz, Health Commissioner, Teri Heath, Director of Nursing, and Tia Toner, Human Resource Manager

ADOPTION OF REVISED AGENDA

Ms. Pence moved, seconded by Dr. Vasko to approve the revised agenda. Motion approved.

APPROVAL OF JULY 16, 2025 MEETING MINUTES

Ms. Pence moved, seconded by Mr. Ankney to approve the July 16, 2025 meeting minutes. Motion approved.

ENVIRONMENTAL HEALTH REPORT

Alyshia Meyer (Dumke), 3633 S. Kuther Rd., Sidney – Gubella’s Café/Gubella’s Spooky Sips – Referral to County Prosecutor

Erica Lentz presented this agenda item.

Situation:

Ms. Meyer is selling specialty coffee drinks and fried donuts from her home. Facebook posts posted by Ms. Meyer claimed that she is fully licensed, which she is not. Section 3717.41 of the ORC states: “Except as provided in section 3717.42 of the Revised Code, no person or government entity shall operate a food service operation with a license”. A letter was emailed and mailed to Ms. Meyer on August 29, 2025 ordering her to cease operation of her food service. Ms. Meyer posted on Facebook on September 15, 2025 that she was taking orders. Ms. Meyer has failed to comply with the order to cease her food service operation.

Staff Recommendation:

Refer this matter to the County Prosecutor for legal action.

Mr. Ankney moved, seconded by Mr. Holthaus to refer Ms. Meyer to the County Prosecutor for legal action. Motion approved.

Skylar Brown, 1574 S. CR 25A, Sidney – Order to Remain Vacant; Order to Vacate

Situation:

Mr. Brown has a failing aerobic household sewage treatment system and has failed to obtain a perpetual maintenance contract for aerobic HSTS.

Dr. Vasko moved, seconded by Mr. Ankney to approve the Order to Remain Vacant/Order to Vacate. Motion approved.

Environmental Health Updates

Erica Lentz shared the Water Pollution Control Loan Fund Flyer that was distributed. The health department received this grant to help Shelby County residents with failing sewage systems. There have been three applications. The grant award is \$150,000.

APPROVAL OF BILLS

Dr. Vasko moved, seconded by Ms. Pence to approve bills. Motion approved.

FINANCIAL REPORT

Erica Lentz presented the July and August 2025 financial reports.

PUBLIC HEALTH NURSING REPORT

Monthly Report

Teri Heath presented the July and August 2025 nursing report and infectious disease report.

HEALTH DEPARTMENT LEVY

A levy fact sheet was shared and suggestions were made on ways to improve the flyer. The Board of Health agreed to distribute the levy fact sheet to spread awareness about the levy.

HEALTH COMMISSIONER REPORT

Erica Lentz shared the following;

1. The landfill letters were mailed to residents, the current owner, and the listing agent. Notification was emailed to county agencies.
2. MRC Newsletter with updates on CPR, Stop the Bleed, and emergency preparedness.
3. Picture of MRC volunteers helping assemble Stop the Bleed kits.
4. Picture of Overdose Awareness Day.
5. 2025 Ohio Association of Boards of Health Fall Membership meeting.
6. Increases to IT costs and health insurance are expected.

Next Board of Health Meeting- October 15, 2025 at 7:00 p.m.

ADJOURNMENT

Dr. Vasko moved, seconded by Mr. Holthaus to adjourn the meeting. Motion approved.


Aaron Sargeant, DVM, PhD, President
Sidney-Shelby County Board of Health

15 Oct 2025
Date


Erica Lentz, MSN, RN
Health Commissioner/Board Secretary

Oct. 15, 2025
Date