



Public Health
Prevent. Promote. Protect.

Board of Health Sidney-Shelby County

202 W. Poplar Street, Sidney, OH 45365

Phone: (937) 498-7249
Fax: (937) 498-7013
sschd@shelbycountyhealthdept.org

The regular meeting of the Sidney-Shelby County Board of Health was called to order by Dr. Aaron Sargeant at 7:00 p.m. on May 20, 2026. The meeting was held at the health department located at 202 West Poplar Street, Sidney, Ohio.

Other Board of Health members present included; Bill Ankney, Ted Holthaus, and Shelby Pence. Quorum was established. Also in attendance were Erica Lentz, Health Commissioner, Kent Topp, Environmental Health Director, Teri Heath, Director of Nursing, Eileen Ferree, Accreditation Coordinator, Alysha Orsborne, City Council, Mitch Bohman, MB Earthworks, and Bernard Poeppelman.

ADOPTION OF REVISED AGENDA

Ms. Pence moved, seconded by Mr. Holthaus to approve the revised agenda. Motion approved.

APPROVAL OF MARCH 18, 2026 MEETING MINUTES

Mr. Ankney moved, seconded by Ms. Pence to approve the March 18, 2026 meeting minutes. Motion approved.

ENVIRONMENTAL HEALTH REPORT

Kent Topp presented the following items.

Miami County Plumbing Contract

Mr. Ankney moved, seconded by Ms. Pence to approve the Miami County Plumbing Contract as presented. Motion approved.

Bernard & Judith Poeppelman, 3732 St. Rt. 47, Fort Loramie – Household Treatment System Variance

Situation:

The Poeppelmans own a 2.48-acre tract at the above address, just East of Newport. The property contains a large pond, a house, a building, a well, and an old pre-1958 Sewage Treatment System (STS) that has no county records. They would like to construct a 24'x30' garage, which will require the STS to be up to code. The Poeppelmans have contracted a soil scientist, an STS installer, an STS designer, and the Shelby County Sewer District to try to find a remedy to bring their STS up to code. They received a costly estimate to connect to public sewer. Also, there is not enough space and acceptable soil to install an on-lot STS. They would like Board approval to forgo connection to public sewer and allow the pursuit of installing a National Pollutant Discharge Elimination System (NPDES).

Additional Information:

The average cost of a STS over the past three years is \$17,524. Three times this cost is \$52,572. The estimate for the Poeppelmans to tie into public sewer is \$67,365. This is 3.8 times the cost of a STS. The SSCHD Sewer Connection Policy allows the Board to take into account economic feasibility when the cost is more than three times the average.

EH Staff Recommendations:

The staff recommends the Board waive the connection to public sewer and allow the pursuit of an NPDES, with the

stipulation that if in the future sewer is within 200 feet of the house or the NPDES fails, that sewer connection will be reconsidered.

Mr. Holthaus moved, seconded by Mr. Ankney to waive the connection to public sewer and allow the pursuit of an NPDES, with the stipulation that if in the future sewer is within 200 feet of the house or the NPDES fails, that sewer connection will be reconsidered. Motion approved.

Environmental Health Updates

Kent Topp shared the results of the Clean Up Day held on April 11, 2026. Salem Township collected 14.02 tons and Van Buren Township collected 13.5 tons.

ELECTION OF OFFICERS

Mr. Holthaus moved, seconded by Mr. Ankney to elect Shelby Pence as President and Dr. Matt Vasko as Vice-President. Motion approved.

APPROVAL OF BILLS

Ms. Pence moved, seconded by Mr. Ankney to approve bills. Motion approved.

FINANCIAL REPORT

Erica Lentz presented the April 2026 financial reports.

April 7, 2026 Letter to the Auditor

The Health Commissioner sent a letter to the Auditor on April 7, 2026 to increase appropriations in General Nursing Tax Distribution by \$5,000 and increase appropriations in General Environmental Health Tax Distribution by \$15,000.

April 24, 2026 Letter to the Auditor

The Health Commissioner sent a letter to the Auditor on April 24, 2026 to make the following changes in the Workforce Grant; Transfer \$5.14 from Medicare to Salaries, transfer \$834.09 from Health Insurance to Salaries, and transfer \$252.12 from Health Insurance to PERS.

Ms. Pence moved, seconded by Mr. Holthaus to approve the April 7, 2026 and April 24, 2026 Letters to the Auditor. Motion approved.

PUBLIC HEALTH NURSING REPORT

Monthly Report

Teri Heath presented the April/May nursing reports and infectious disease report.

Renewal of Medical Director Contract- Paul Weber, MD

Ms. Pence moved, seconded by Mr. Ankney to approve the Medical Director Contract. Motion approved.

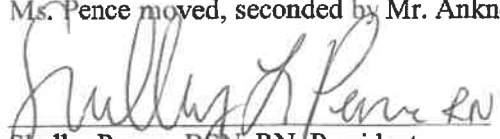
HEALTH COMMISSIONER REPORT

Erica shared with the Board the minutes from the April 7, 2026 Budget Commission meeting and updated the Board on the upcoming health department open house. Eileen Ferree discussed the Harm Reduction grant and provided a distribution report. An intern was contracted through the Harm Reduction Grant. The intern will focus on promotion and outreach for the harm reduction program.

Next Board of Health Meeting- June 17, 2026 at 7:00 p.m.

ADJOURNMENT

Ms. Pence moved, seconded by Mr. Ankney to adjourn the meeting at 8:00 p.m. Motion approved.


Shelby Pence, BSN, RN, President
Sidney-Shelby County Board of Health

6/17/26
Date


Erica Lentz, MSN, RN
Health Commissioner/Board Secretary

6-17-2026
Date