



Public Health
Prevent. Promote. Protect.

Board of Health Sidney-Shelby County

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The regular meeting of the Sidney-Shelby County Board of Health was called to order by Shelby Pence at 7:00 p.m. on June 17, 2026. The meeting was held at the health department located at 202 West Poplar Street, Sidney, Ohio.

Other Board of Health members present included; Bill Ankney, Ted Holthaus, Dr. Aaron Sargeant, and Dr. Matt Vasko. Quorum was established. Also in attendance were Erica Lentz, Health Commissioner, Ted Wuebker, Registered Environmental Health Specialist, Teri Heath, Director of Nursing, Eileen Ferree, Accreditation Coordinator, Tia Toner, Human Resource Manager, Alysha Orsborne, City Council, and Jason Ahrns.

ADOPTION OF REVISED AGENDA

Dr. Vasko moved, seconded by Mr. Holthaus to approve the revised agenda. Motion approved.

APPROVAL OF MAY 20, 2026 MEETING MINUTES

Mr. Ankney moved, seconded by Mr. Holthaus to approve the May 20, 2026 meeting minutes. Motion approved.

ENVIRONMENTAL HEALTH REPORT

Ted Wuebker presented the following items.

Tracy Holmes, 1620 Wapakoneta Ave., Sidney – Condemnation Order

Mr. Holthaus moved, seconded by Mr. Ankney to approve the Condemnation Order. Motion approved.

Jason Ahrns, 7654 Galley Rd., Ft. Loramie, Cynthian Twp. – Private Water System Variance

Situation:

The Ahrns have a 5.142-acre lot southeast of Fort Loramie. The property contains a residence with a private water well south of the house and an aeration sewage treatment system southeast of the house. They would like to extend a building addition to the east of the existing house. This proposed addition would be 8 feet 10 inches from the existing well. This would not meet the current private water system code requirement of ten feet minimum between a well and a building foundation.

The Ahrns are seeking a variance for the new building to be 8' 10" from the existing well.

Additional Information:

A variance would be needed under the Ohio Private Water System Rules: O.A.C. 3702-28-07-(D) for a distance of less than 10 feet between a well and a building foundation. These requirements are in the rules to prevent possible well contamination from chemicals and to allow access for large service equipment without causing damage.

The Board of Health has issued several variances for wells to be allowed at 50% the separation distance for permanent structures such as buildings/house-additions.

EH Staff Recommendation:

The staff recommends allowing the variance of 8'10" from the well to the proposed addition.

Mr. Holthaus moved, seconded by Mr. Ankney to approve the variance to allow 8'10" from the well to the proposed addition. Motion approved.

Environmental Health Updates

Ted Wuebker shared the following updates.

A letter of approval for the Ohio Water Pollution Control Loan Fund. The health department can receive up to \$150,000 to assist eligible residents of Shelby County with financial assistance for sewage treatment systems repairs and replacements.

A letter from the Ohio Department of Agriculture notifying Dr. Aaron Sargeant of the reassessment of the December 2025 survey for the health department's food survey. The program was initially put on a provisional classification, and after further assessment, is now classified as approved by the Director of the Ohio Department of Agriculture.

APPROVAL OF BILLS

Dr. Sargeant moved, seconded by Dr. Vasko to approve bills. Motion approved.

FINANCIAL REPORT

Erica Lentz presented the May 2026 financial reports.

June 16, 2026 Letter to the Auditor

The health commissioner sent a letter to the Auditor on June 16, 2026 to increase appropriations in Pools by \$100.

Dr. Vasko moved, seconded by Mr. Ankney to approve the June 16, 2026 Letter to the Auditor. Motion approved.

STRATEGIC PLAN REVIEW

Eileen Ferree reviewed the Strategic Plan with the Board. The Strategic Plan was reviewed with staff on June 9, 2026, during the Annual Staff Training Day.

PUBLIC HEALTH NURSING REPORT

Monthly Report

Teri Heath presented the June 2026 nursing report and infectious disease report.

HEALTH COMMISSIONER REPORT

Erica shared the following with the Board:

The Health Department Open House was held on June 3, 2026. Around 120 people attended and 138 items were distributed. The Board was provided with a detailed report.

Staff training day was held on June 9, 2026. The training consisted of AI, customer service, time management, IT, and team building. An evaluation report was shared with the Board.

The health department will be at an event on June 20, 2026, hosted by the Shelby County Veterans office.

The new security cameras have been installed and are working.

Next Board of Health Meeting- July 15, 2026 at 7:00 p.m.

ADJOURNMENT

Dr. Vasko moved, seconded by Dr. Sargeant to adjourn the meeting at 7:31 p.m. Motion approved.



Matthew Vasko, MD, Vice President
Sidney-Shelby County Board of Health

7/15/2026
Date



Erica Lentz, MSN, RN
Health Commissioner/Board Secretary

7-15-2026
Date

